



STUDENT RESOURCE SCHEME

Participation Agreement Form

THE STUDENT RESOURCE SCHEME

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school. However, parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro rate participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme, as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

PAYMENT

On Agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

PARTICIPATION

YES I wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.



NO I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme. I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.



School	Thuringowa State High School
Form Return Date	
Student Name	
Year Level	
Parent Name	
Parent Signature	
Date	

PRIVACY STATEMENT

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.

Terms and Conditions Definition

1. Reference to a "parent" is in accordance with the definition in the Education (General Provisions) Act 2006 and refers equally to an independent student. Purpose of the SRS
2. In accordance with the Act, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
3. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
4. The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee. Participation in the SRS
5. Participation in the SRS is optional and parents are under no obligation to participate.
6. The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
7. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
8. Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
9. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
10. Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
11. Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
12. Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
13. Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
14. Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

15. Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
16. The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
17. All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
18. As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

The Resources

19. SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.
20. In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
21. The resources, as determined and advised by the school may be:
 - retained by the student and used at their discretion; or
 - used/consumed by the student in the classroom; or
 - hired to the student for their personal use for a specified period of time.
22. All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
23. Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.

24. The school administration office must be notified immediately of the loss or damage to any hired item.
25. Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
26. The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
27. Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

28. Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
29. Payment of the participation fee must be made as per the payment methods nominated by the school.
30. Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

31. Payment of the participation fee is a requirement for continued participation in the SRS.
32. Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure <https://ppr.qed.qld.gov.au/pp/debt-management-procedure>

Parents' Experiencing Financial Hardship

33. Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
34. Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
35. The onus of proof of financial hardship is on the parent.
36. The school may require annual proof of continuing financial hardship.
37. All discussions will be held in the strictest confidence.

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department's website for current TRA rates <https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA directly from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.

Uncontrolled copy. Refer to Department of Education Policy and Procedure Register <https://ppr.qed.qld.gov.au/pp/student-resource-scheme-srs-procedure>

to ensure you have the most current version of this document.

Student Resource Scheme - 2025

DETAILS	COST
Year 7, 8 & 9 Student Resource Scheme	\$160 each year
Year 10, 11 & 12 Student Resource Scheme	\$180 each year

ALL YEAR LEVELS – RESOURCE SCHEME INCLUSIONS

Students participating in the Student Resource Scheme will be provided with all textbooks required for each subject. Students participating will also receive many resources and materials required in the course of their studies. These resources include:

- Sporting equipment/artistic programs
- Student ID card (\$6.00 for replacement card)
- Integrated Computer Technology (ICT) support, software, digital projectors, smart boards, internet access
- Homework diary/planner (\$10.00 for replacement diary)
- Text books
- Classroom resources, class sets and novels
- Photocopying of booklets and handouts
- Annual magazine
- \$10 for student's personal photocopying (Additional costs may apply)
- Transport and entry to athletic and swimming carnivals – Inter-House and Inter-School carnivals
- Homework, Assessment and Tuition program

ADDITIONAL SUBJECT AND VET COURSE FEES

COURSE	COST	REGISTERED TRAINING ORGANISATION
Year 11/12 Furnishing Studies	\$170 for 2 year course	
Year 11/12 Hospitality Practices	\$100 for 2 year course	
Design and Technology	\$50.00 to cover materials in Year 10	
Instrumental Music	\$30.00 + \$20.00 instrument hire (if required)	
RII20115 Certificate II in Resources and Infrastructure Work Preparation	May be able to access VETis Funding \$150.00 PPE equipment, camp and field trip transport	Australasian Drilling Institute Pty Ltd
BSB30120 Certificate III Business	\$265 for 2 year course	Binnacle
HLT23215 Certificate II in Health Support Services (Year 11) HLT33115 Certificate III in Health Services Assistance (Year 12)	\$499 (May be able to access VETis Funding to subsidise cost) \$499 for a 1 year course	Connect & Grow
CHC22015 Certificate II Community Services (Year 11) CHC32015 Certificate III Community Services (Year 12)	\$499 for 1 year course (May be able to access VETis Funding) \$499 for 1 year course	Connect & Grow
AV130419 Certificate III Aviation (Remote Pilot – Visual Line of Sight)	VETis Funding 2 year course	Skills Generation
SIS30321 Certificate III Fitness	\$365 + \$55 First Aid Course 2 year course	Binnacle

School camps, excursions and other activities allow students to enhance their learning and wellbeing. These may occur outside regular school hours and incur extra costs. They often provide practical experiences to extend learning in a particular area. Parents/guardians pay for school excursions, camps and extracurricular activities.

The Student Resource Scheme has been implemented in this school to ensure that all students have the necessary resources to support their educational requirements. It is also intended as a convenience to parents/caregivers to provide a more economical option to purchasing new textbooks resources and consumables each year.

Contribution to the scheme is voluntary. Parents/Caregivers are under no obligation to join, however, they will need to provide all necessary textbooks and purchase and/or pay for resources for the students if they elect not to join the scheme.

The Student Resource Scheme operates at this school under the policy and guidelines of the Department of Education, Training and Employment (DETE). The Thuringowa State High School Parents and Citizens Association supports and authorises the Student Resource Scheme.

The scheme does not cover student's personal requisites such as stationery and writing materials. Resources not covered under the Student Resource Scheme are included in the stationery lists for each year level.

SRS Fee Payment Arrangement Form

SECTION 1: STUDENT DETAILS

Student Name	
Student ID	
Year Level	

SECTION 2: SRS CATEGORY

SRS Category	SRS Fee Payable	Option Selected
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

SECTION 3: PAYMENT ARRANGEMENT

Please select the preferred payment option.

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee	Instalment 1		<input type="checkbox"/>
2. Term instalments (paid over the first 3 months)	Instalment 1 Instalment 2 Instalment 3		<input type="checkbox"/>
3. An instalment plan as negotiated with the school			<input type="checkbox"/>

SECTION 4: RETURN OF THE PARTICIPATION FORM

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form? YES NO

PLEASE NOTE: If you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.

SECTION 5: PARENT SIGNATURE

Parent Name	
Parent Signature	
Date	

PAYMENT OPTIONS

Cash Cheque Eftpos QParents/BPOINT* BPAY Centrepay deductions**

* Online through QParents/BPOINT or see the school's website *** Check with Centrelink if eligible for Abstudy payment

** Payment by Centrepay deduction can be arranged through the school office

INTERNET BANKING DETAILS

Account Name: Thuringowa State High School
BSB: 064-823
Account number: 00091255

Please record both Student Full Name and SRS in the reference/details section so that your payment can be recorded correctly.
If insufficient details are supplied, payments will be applied to the oldest debt for that Family.